## **Preventing Forklift Accidents**

Working safely with and around forklifts is a two-way street: Operators need to take precautions and pedestrians need to be alert and stay out of the way in order to prevent accidents.

## **Forklift Dangers**

- √ injuries to pedestrians
- ✓ collisions
- √ falling loads
- ✓ tipping over

## **SAFETY RULES FOR OPERATORS**

- Get training on how to operate the forklift.
- Always wear your safety belt and hard hat.
- Keep your hands and feet inside the cab.
- Always check for pedestrians.
- Inspect the forklift daily and report any problems.
- Make sure pallets are well-stacked and secured.
- Keep loads centered to avoid losing balance.
- Keep loads low to the ground when moving—no more than 10 inches high.
- Make extra trips instead of overloading.
- Know your forklift's capacity and stay within the load limit.
- Use a forklift only for its intended purpose—it's not a means of transportation.
- Make sure the forklift you're unloading has been secured to prevent its movement during unloading.
- Make sure loads don't obstruct your view.
- Use extreme caution when turning.
- Move slowly when on wet surfaces.
- Keep your forklift in good working order.
- Always park on a flat surface away from traffic and set the parking brake.
- Never give people a ride on the forklift.
- Sound your horn at intersections.
- Always lower forks to the ground when parking.

## **SAFETY RULES FOR PEDESTRIANS**

- Work in designated areas only.
- Avoid shortcuts through traffic areas.
- Never walk under the raised load of a forklift.
- Stop and look both ways at intersections.
- Stay clear when a forklift is backing up or turning.
- Watch out so you don't trip on the lowered forks of a stopped forklift.
- Pay attention to what's going on around you at all times.
- Listen for horns and look for flashing lights.
- Let the forklift operator know when and where you're working in an area.
- Never hitch a ride on a forklift.
- Never engage in horseplay around a forklift.